



HIGHLANDS CHRISTMAS MARKET



VENDOR APPLICATION FORM

Company Name:

Name of Applicant:

Phone Number: Email Address:

Name of Booth Operator 01:

Name of Booth Operator 02:

Name of Booth Operator 03:

Name of Booth Operator 04:

Check Requested Booth Type:	6 x 4 JR	<input type="checkbox"/>	10 x 10	<input type="checkbox"/>	10 x 10 C	<input type="checkbox"/>
Booth Cost	\$200		\$400		\$500	
Check Requested Booth Type:	10 x 20	<input type="checkbox"/>	10 x 20 C	<input type="checkbox"/>	10 x 30	<input type="checkbox"/>
Booth Cost	\$700		\$800		\$1,000	
Check Requested Booth Type:	10 x 30 C	<input type="checkbox"/>	10 x 40	<input type="checkbox"/>	10 x 40 C	<input type="checkbox"/>
Booth Cost	\$1,100		\$1,200		\$1,300	
Check Requested Booth Type:	20 x 20 I	<input type="checkbox"/>	Food/Beverage Vendor	<input type="checkbox"/>		
Booth Cost	\$1,500		\$500 & % to Venue			

*** Booth type 'JR' is for a local minor booth, type 'C' is a corner, type 'I' is an island. The Food and Beverage Vendors (eat on site) will have to share negotiated % of revenue with the Venue.**

Electricity for \$50 check Y or N: Load in/out vehicle has a trailer Y or N:

Product Category 1: Product Category 2:

Scottish Theme/Made Items Y or N: Handcrafted Items Y or N:

Social media information 1:

Social media information 2:

Social media information 3:

Social media information 4:

Describe how you intend to incorporate a minimum of one (1) Scottish item or theme in your booth:

Estimated Load In/Out Time: Hours Minutes

EVENT ORGANIZER USE ONLY

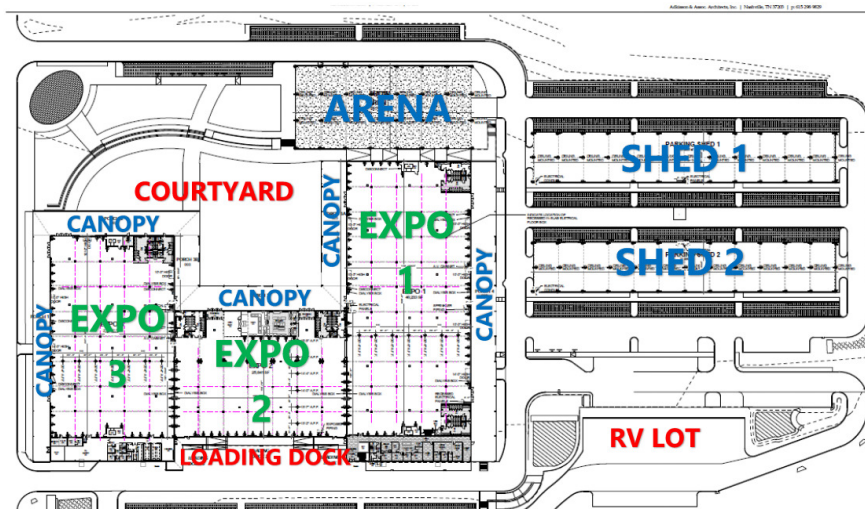
VENDOR BOOTH #: VENDOR LOAD IN/OUT WINDOW: to

ASSIGNED VENDOR CATEGORY:

VENDOR BOOTH TYPE: ASSIGNED VENDOR COUPON CODE:

EVENT RULES AND GUIDELINES

1. A non-refundable deposit of \$100 is due with the application and will be deposited upon acceptance, or returned if you are not accepted. The balance for your booth will be due 45-days prior to the event.
2. No obscene, inflammatory, non-family friendly, profane, derogatory, discriminatory, or offensive products, décor, or uniform/clothing will be allowed in the event. We reserve the right to remove any item or vendor from the event at any time.
3. Vendors will be polite to customers, guests, staff, and other vendors. No rowdiness, profane language, violence, disparagement, or other behavior that is harmful to another individual will be tolerated.
4. Vendors will do everything possible to arrive within their load-in window, and will communicate with the organizer via email if any deviance is to occur as soon as possible. Load in will be along the canopy areas of Expo 3 in the map below, more parking and direction to be supplied closer to the event including an Event Layout Map.
5. Vendors will be at their booths and ready to welcome guests at 9:30am on Saturday and 10:30am on Sunday, and shall remain onsite until 5:00pm on Saturday and will not start tear down until after 4:00pm on Sunday. Vendors who start tear down prior to 4:00pm will not be welcomed
6. No indoor structures or tents will be permitted without prior approval.
7. Vendors will be issued a unique Coupon Code. For every ticket sold using this code, the ticket purchaser will receive a 10% discount on their pass purchase, and the vendor will receive \$1 off of his/her vendor fee up to \$100.00 total. The top ticket selling vendor will receive a full refund.
8. Tasteful Scottish and/or Christmas décor is strongly encouraged.
9. Vendors are required to send 3 to 5 pictures of their product and booth to be juried with the event application.
10. No buy/sell, MLM, or kits as primary items unless they are of Scottish origin or theme. Accessory items must be approved prior to the event if they are not handcrafted, Scottish made or themed. We reserve the right to include or exclude items or vendors.



EVENT CONTACT INFORMATION

Event Organizer: Brendan Kokinda
Contact Number: 513.773.7801
Email Address: info@highlandschristmasmarket.com