



HIGHLANDS CHRISTMAS MARKET



VENDOR APPLICATION FORM

APPLY BY: Wednesday, November 4, 2026 (applications, \$100 deposit and booth balance are all due by this date)
EVENT DATES: Saturday, December 19, 2026 10:00 AM - 5:00 PM | Sunday, December 20, 2026 11:00 AM - 4:00 PM
LOCATION: Expo 3, The Fairgrounds Nashville, 401 Wingrove Street, Nashville, TN 37203
VENDOR LOAD: Load-in Friday, December 18 from 6:30 AM (window assigned) | Load-out Sunday, December 20 after 4:00 PM

Company Name:
Name of Applicant:
Phone Number: Email Address:
Name of Booth Operator 01:
Name of Booth Operator 02:
Name of Booth Operator 03:
Name of Booth Operator 04:

Check Requested Booth Type:	6 x 4 JR	☐	10 x 10	☐	10 x 10 C	☐
Booth Cost	\$200		\$400		\$500	
Check Requested Booth Type:	10 x 20	☐	10 x 20 C	☐	10 x 30	☐
Booth Cost	\$700		\$800		\$1,000	
Check Requested Booth Type:	10 x 30 C	☐	10 x 40	☐	10 x 40 C	☐
Booth Cost	\$1,100		\$1,200		\$1,300	
Check Requested Booth Type:	20 x 20 I	☐	Clan/Heritage	☐	Food/Beverage	☐
Booth Cost	\$1,500		FREE*		\$500 + Venue fee	

** 'JR' is a local junior booth, 'C' is a corner and 'I' is an island. Clan/Heritage booths are FREE for display only; groups that sell merchandise pay the standard booth rate, and electricity is \$55 if needed. Food and Beverage Vendors (eat on site) are accepted only with written approval from The Fairgrounds Nashville, which holds exclusive food and beverage rights. The Venue's concessionaire (Southern Hospitality Concessions) sets its fee or % of sales and operates the event bars. Food trucks (limit 3, outdoors) must send their information directly to Erin Ibay, ibay@sohoconcessions.com, for Fairgrounds approval.*

Electricity (\$55) Yes or No: ☐ Load-in/out vehicle has a trailer Yes or No: ☐
Product Category 1: Product Category 2:
Scottish Theme/Made Items Yes or No: ☐ Handcrafted Items Yes or No: ☐
Social media / website 1:
Social media / website 2:
Social media / website 3:
Social media / website 4:
Describe how you intend to incorporate a minimum of one (1) Scottish item or theme in your booth:

Estimated Load In/Out Time: Hours Minutes

EVENT ORGANIZER USE ONLY

VENDOR BOOTH #: VENDOR LOAD IN/OUT WINDOW: to
ASSIGNED VENDOR CATEGORY:
VENDOR BOOTH TYPE: ASSIGNED VENDOR COUPON CODE:

EVENT RULES AND GUIDELINES

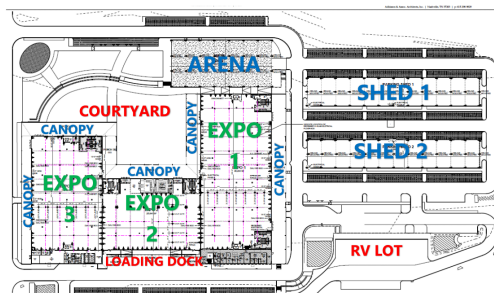
1. Applications are due by **Wednesday, November 4, 2026**. A non-refundable deposit of \$100 is due with this application. It will be deposited only when you are accepted, and returned if you are not accepted. The balance for your booth is due by **Wednesday, November 4, 2026** (45 days before the event); vendors accepted after that date pay the full balance upon acceptance. Payment may be made by **check**, payable to **Saorsa LLC** and mailed to 1285 Woods Road, Waycross, GA 31501, or by **credit card** over the phone at 513.773.7801.
2. No obscene, inflammatory, non-family-friendly, profane, derogatory, discriminatory, or offensive products, décor, or uniform/clothing will be allowed in the event. We reserve the right to remove any item or vendor from the event at any time.
3. Vendors will be polite to customers, guests, staff, and other vendors. No rowdiness, profane language, violence, disparagement, or other behavior that is harmful to another individual will be tolerated.
4. Vendors will do everything possible to arrive within their assigned load-in window, and will email the organizer as soon as possible if they will be early or late. Load-in begins **Friday, December 18, 2026 at 6:30 AM** along the canopy areas of Expo 3 (see map below). Parking and directions, including an Event Layout Map, will be supplied closer to the event.
5. Vendors will be at their booths and ready to welcome guests by **9:30 AM on Saturday, December 19** and **10:30 AM on Sunday, December 20**. Vendors shall remain open until 5:00 PM on Saturday and will not start tear-down until after **4:00 PM on Sunday**. Vendors who start tear-down before 4:00 PM will not be welcomed back. All booths must be completely removed by **9:00 PM on Sunday, December 20**.
6. No indoor structures or tents will be permitted without prior approval.
7. Vendors will be issued a unique Coupon Code. For every ticket sold using this code, the ticket purchaser will receive a 10% discount on their pass purchase, and the vendor will receive \$1 off their vendor fee, up to \$100 total. The top ticket-selling vendor will receive a full refund of their booth fee. Clan and heritage groups also receive a code and earn \$1 for every ticket sold, with no cap. Final ticket tallies are made after the show, and refunds and payments are sent at that time.
8. Tasteful Scottish and/or Christmas décor is strongly encouraged.
9. Vendors are required to send 3 to 5 pictures of their product and booth with this application for jurying. Email pictures to **info@highlandschristmasmarket.com**.
10. No buy/sell, MLM, or kits as primary items unless they are of Scottish origin or theme. Accessory items must be approved before the event if they are not handcrafted, Scottish-made, or Scottish-themed. We reserve the right to include or exclude items or vendors.
11. Fire safety (Fairgrounds and Fire Marshal requirements): no lit candles or other open flames; no propane, compressed gas cylinders, or flammable liquids unless approved by the Fire Marshal; keep all exits, exit signs, fire extinguishers, and electrical panels visible and unobstructed (displays and storage at least 36 inches from electrical panels); and keep all displays inside your booth space and out of the aisles.

VENDOR AGREEMENT: By signing below, I confirm that the information in this application is accurate and I agree to follow the Event Rules and Guidelines above.

Printed Name:

Date:

Signature:



Vendor load-in is along the canopy areas of Expo 3.

EVENT CONTACT INFORMATION

Event Organizer: Brendan Kokinda

Contact Number: 513.773.7801

Email Address: info@highlandschristmasmarket.com | Website: www.highlandschristmasmarket.com